

Joint OCS Planning and Execution Course (JOPEC)

Description and Requirements (as of 22 February 2016)

Description: The Joint Operational Contract Support (OCS) Planning and Execution Course is a joint certified, 9-day, mobile training team (MTT) delivered course. The course focuses on OCS planning and execution responsibilities during phases 0 through 5 at the Geographic Combatant Command (GCC), Sub-Joint Force Command, and Service component commands. Register at <https://secure.jten.mil/jemis/frontend/welcome.jsp>

JOPEC Terminal Learning Objectives:

1. Prepare a OCS Integration Cell (OCSIC) staffing recommendation for a joint headquarters
2. Determine the most appropriate theater support contracting organizational structure to support joint operations (LSCC, LSC, JTSCC)
3. Describe the processes and procedures to execute a Joint Requirements Review Board (JRRB)
4. Identify OCS considerations for selected boards, bureaus, centers, cells, and working groups (B2C2WGs) on the battle rhythm (e.g., JIAWG, CMOG, JCSB, CLPSB, JFUB)
5. Summarize OCS equities in the Joint Operation Planning
6. Critique an OCS Staff Estimate containing OCS aspects of the Operational Environment (aOE)
7. Determine OCS equities for inclusion into a Theater Campaign Plan (TCP)
8. Estimate contract and contracting support requirements to develop joint plans and orders
9. Identify where OCS information is documented in the Annex W and other planning documents
10. Apply OCS policies and procedures develop a contractor management plan (includes CTIP)
11. Identify methods to integrate OCS into joint training, exercises and to report OCS readiness

Course Schedule: FY16 as of 15 February 2016

Course Number	Course Location	Dates
1-16	CENTCOM/SOCOM – Tampa, FL	27 OCT – 6 NOV 15
2-16	NORTHCOM – Colorado Springs, CO	1-11 DEC 15
3-16	PACOM – Oahu, HI	5-15 JAN 16
4-16	Washington DC (Open)	1-11 FEB 16
5-16	SOUTHCOM – Miami, FL	1-11 MAR 16
6-16	JTF FOCUS – Fort Bragg, NC	26 APR – 6 MAY 16
7-16	USJK/J – Yongsan, South Korea	20 JUN-1 JUL 16
8-16	AFRICOM / EUCOM – Stuttgart, GE	26 JUL – 5 AUG 16
9-16	Washington DC (Open)	13-23 SEP 16

How you are selected for the course –

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1. Registration will close approximately 30 days prior to each course.
2. Nominees are prioritized by the joint headquarters and Service (this is not a “first come, first served” course).
3. Selected primary candidates will be notified via email 21 days prior to each course. The email used to notify students will be the same email that students provided during registration.
4. Course TDY is paid for. Selected candidates will be asked for their SSN which will be assigned in the defense travel system to the appropriate line of accounting for the course.
5. Those not selected for the course will be notified via email that they are on the stand-by list.
6. Students not selected must register for other JOPECs that they can potentially attend. (Students will “NOT” be automatically carried over to the next course).

Daily Course Schedule:

Day	AM	PM
Day 1	Admin & Intro to OCS (2 Hrs)	OCS Integration Cell & Case Study (5.5 Hrs)
Day 2	Theater Support Contracting Organization Structure (LSCC, LSC, JTSCC) (6 Hrs)	
Day 3	OCS B2C2WGs and Battle Rhythm (3.5 Hrs)	Test 1 Hr
Day 4	OCS Aspects of the Operational Environment (3 Hrs)	Planning Overview (2 Hrs)
Day 5	OCS aOE Academics (1 Hr)	OCS in the TCP (4 Hrs)
Day 6	Contractor Management Wrap-Up	Estimating Contract and Contracting Support (3.5 Hrs)
Day 7	Test (1 Hr 15 Min)	Documenting Planning (4 Hrs)
Day 8	Establishing the JTF OCSIC (5.5 Hrs)	OCS Training Integration (2 Hrs)
Day 9	Capstone PH1 Group Project (4 Hrs)	Capstone PH1 Brief Outs (3.5 Hrs)
Day 10	Capstone PH2 In-Box Exercise (2 Hrs)	GCC Hot Topics (2 Hrs)
Day 11	Est Class Dismissal at 1200	

Preparatory Coursework –

Mandatory – J4OP-US380 - Joint OCS Essentials for Commanders and Staff (JOECS) course at the Joint Knowledge Online (JKO) website https://jkodirect.jten.mil/html/COI.xhtml?course_prefix=J4O&course_number=P-US380 *Students are expected to complete the course up through the first test (approx. 1 hour), and not the entire 5-7 hour online course.*

Target Audience:

This course focuses at the strategic and operational levels of war. The typical ranks for this course are commissioned officers (O-4 through O-6), senior non-commissioned officers (E-8 through E-9), government civilians (GS-12 through

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GS-15), or a contractor that is assigned in a position responsible for OCS planning and execution. Other ranks/grades are accepted on a case by case basis.

<u><i>Key OCS Positions</i></u> (may register for any course)	<u><i>Primary Candidates</i></u>
OCS Integration Cell Personnel (GCC, SC, JTF, TSOC)	JCASO (non-MSTs)
JCASO MST Members	GCC, Service component HQ, JTF HQ Staff, Army Corps HQ staff, USMC MEF HQ staff
Theater Support Contracting Activity Senior Leaders (US Army CSB, AFICA O/Ls, NAVSUP and NAVFAC)	J/A/N/G-1 Accountability
Joint Enabling Capabilities Command (JECC)	J/A/N/G-2 Security, Vendor Vetting
J7 Deployable Training Division (DTD)	J/A/N/G-3 FUOPS, Force Protection, CUROPS
Joint Staff J4 OCS Staff	J/A/N/G-4 Team (Plans, Supply, Trans, Exercises)
	J/A/N/G-5 Planner
	J/A/N/G-6 Plans
	J/A/N/G-7 Readiness/Exercises
	J/A/N/G-8 Finance/RM
	J/A/N/G-9 CA Leader
	SJA – Contracts or Finance
	Engineer
	Contracting Activity Staff
	Army CSB S3/CSPO Staff
	NAVSUP GLS FLC 200 Planners
	NAVFAC FEC Planners
	AFICA OL Staff Planners
	USMC Contracting Planners
	Theater Special Operations Command (TSOC) logistics officers
	Theater/Expeditionary Support Command
	Plans Officer
	Future Operations Officer
	OCS Cell Leader (remainder of cell to Army Crs)
	DLA Troop Support Planner
	DCMA OCS Planners
	Service Civil Augmentation Program (CAP) Planners
	Navy Expeditionary Combat Command Planners (SEEBEES, Expeditionary Logistics Support Group (ELSG)).

Homework and Grading

Homework - Readings will be assigned throughout the course to prepare you for the next day's instruction. Homework assignments will be reviewed the following morning.

Joint OCS Planning and Execution Course (JOPEC)

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Tests/Quizzes - Quizzes may happen at any moment and will not be graded. There are three graded tests. Test 1 is multiple choice/short-answer and will review the first two days of JOPEC instruction to ensure students have a basic understanding of foundational principals required to progress. Test 2 is multiple choice / short-answer and will review all remaining information taught in the course. Test 3 is a comprehensive short answer essay tests following the capstone exercises.

Capstone Exercise - The capstone exercise will begin with a specific scenario introduction. There are two phases capstone exercise, small group back-briefs and an “inbox” exercise. During the back-briefs, each small group will be required to brief the class on their responses to scenario questions. Once complete, the class will transition to an “inbox” exercise. This exercise will consist of a series of situational updates in the form of emails which will prompt action, decisions, or recommendations from each small group.

Grading Rubric:

- a. Test 1-2 – 100pts each
- b. Capstone Exercise Participation = Pass/Fail participation

Course Credit

JOPEC is a joint certified course worth 1.5 Joint Officer Qualification points.

Course Attendance Policy

Students are expected to be active participants in the classroom to include small group exercises and the capstone exercise. A student’s lack of participation or missing more than 4 hours of class may reflect in failing the course. Although we understand emergencies occur, it is expected that students arrive on time and are prepared to participate in class.

Dress Code

Military personnel may wear Service utilities/battle dress/flight suits and/or service Class B’s. Students should follow any specific Service or organization regulations. Business casual attire is required for civilians (coat and tie not required).

Emergency Protocol

Local installation emergency procedures will apply. The instructor will brief the class on the nearest exits and rally points if an evacuation is required. In the event of an emergency when you are not in the classroom, please contact one of the lead instructors via phone.